

KENDRIYA VIDYALAYA
PROJECT SEWAK, C/O 99 APO, DIMAPUR, NAGALAND
Ph: 03862-245919 Fax: 03862-225050

TENDER INVITATION FORM

To

M/s.
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Subject: Quotation for the supply of 15 KVA Generator

1. Sealed quotation for the supply of 15 KVA Generator (both I phase and III phase) silent with canopy are invited by the undersigned up to 2:00 PM 05.03.2010. Quotation should be sent under strong sealed cover marked as Quotation for Generator and not by name. The quotation will be opened in the office of the undersigned at 11:00 AM on 08.03.2010.
2. The quotation shall be submitted accordingly to the terms and conditions specified in paragraphs 3 to 15. Unless specified otherwise in the quotation it shall be construed that the terms and conditions stipulated hereunder have been agreed to:
3. Rate should be FOR together with the cost of all other accessories. **Taxes if any should be mentioned separately.** The Vidyalaya shall not be liable to pay any Tax, freight charges etc.
4. The undersigned does not bind him to accept the lowest quotation and reserves the right to accept the quotation on quality products from the authorized dealer only.
5. On acceptance of the quotation it will become a contract and the contractor shall be bound by the terms and conditions of the quotations.
6. The EMD of Rs 10,000/- (Ten thousand only), will be deposited by the tenderer through bank DD / Pay order drawn in favour of the KV Dimapur VVN A/c. In the event of acceptance of tender, the amount of earnest money will be adjusted against security deposits. The tenders without enclosing EMD will be rejected summarily. The Govt agencies, if any, are not required to deposit the EMD.
7. The EMD of those firms whose tenders are not approved will be refunded the original DD/Pay order deposited with the tender form.
8. The security deposits will be 10% of the total billed value for a period of six months. The EMD amounts will be adjusted against the security deposits.
9. If the supplier fails to supply the article within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the article(s) from the market or any other dealer.
10. In the event of acceptance of the quotation, placing of the order for purchase, the article ordered for would be subjected to an inspection by the undersigned or his representative and are liable to be rejected if the article supplied is not according to the specification/make prescribed.
11. The rates quoted by the authorized dealer shall hold goods up to July 2010 and no increase in the rate will be accepted at any stage.
12. The last date of submission of tender papers is 05.03.2010 02:00 PM. Date of opening of sealed tender papers will be on 08.03.10 in the office of the undersigned at 11:00 AM.
13. The undersigned reserves the right to reject any or all tenders without assigning any reasons thereof.
14. The detailed specification of the item quoted should be provided.
15. The delivery and installation should be made within 15 days from the date of confirmed order.

PRINCIPAL
KENDRIYA VIDYALAYA
DIMAPUR

**KENDRIYA VIDYALAYA
PROJECT SEWAK**

**TENDER DOCUMENT
FOR**

Supply of 15 KVA Soundless DG Set.

Sl.No.	Capacity	Phase	Name of manufacturer	Type/Specification	Cost	Tax
1	15 KVA	III phase	Kirlosker oil Engines Ltd.	<u>Soundless Generator</u> DG Set, Silent (CANOPY) Self started		
2	15 KVA	I phase	Kirlosker oil Engines Ltd.	<u>Soundless Generator</u> DG Set Silent (CANOPY) Self started		
3	Installation Charges if any					

Note: Please provide complete specification of the item.

AGREEMENT

I/We have gone through the above terms and conditions as referred to at Sl. No. 01 to 15 and agreed upon in entirety.

(Signature of Prop / Manager)

Full Name:

Rubber stamp of the firm

Place :

Date:

Check List of Enclosures with Tender Document

1. Terms & Conditions duly signed in token of accepting them all unconditionally.
2. Bidding document duly filled in with the rates and signed with full name and seal of the firm.
3. A non-judicial stamp paper of Rs 100/- will have to be submitted by the firm declaring that the firm has never been blacklisted and is not borne on any such list as on date, by any Govt organisation/institution or department.
4. Latest ITCC/VAT/Other taxes Clearance Certificates, applicable whatsoever.
5. The financial document carrying the proof of financial status confirming to an annual turnover of Rs 5 lacs for last 2 years viz audited Balance sheet, P&L A/c etc.
6. Partnership deed in the case of Partnership Firm.
7. Any other document required by the text inside the document.
8. DD in favour of Kendriya Vidyalaya, Dimapur VVN A/c for Rs. 10, 000/- towards EMD and DD in favour of Kendriya Vidyalaya, Dimapur VVN A/c for Rs. 200/- in case the Tender form is printed from the website towards the cost of tender form.

Signature of the Bidder
With seal of Firm