

# KENDRIYA VIDYALAYA PROJECT SEWAK, DIMAPUR

## MINUTES OF THE VMC MEETING HELD ON 25.08.2009 AT 11:30 AM AT VIDYALAYA LIBRARY

A meeting of the Vidyalaya Management Committee was held on 25.08.2009 at 11:30 AM in the School Library under the chairmanship of Brig. Balraj Singh, Chief Engineer Project Sewak and Chairman VMC. The following members attended the meeting.

The Principal welcomed the Chairman and all VMC members appreciating the interest shown by the chairman and the VMC members in day-to-day Vidyalaya activities and improvement of the vidyalaya. The newly inducted members introduced themselves to the Chairman.

The Principal presented a brief report highlighting the academic performance and co-curricular activities and achievements of the vidyalaya. The VMC applauded the toppers of board examinations and winners of ThinkQuest Narrative Competition 2009.

Following agenda points were discussed:

### **1. Budget Allocation and Approval**

The VMC went through the various expenditures incurred last year and discussed the budget allocation for the session 2009-10 which is already approved by the VMC..

The committee approved procuring a new photocopier for the Primary Resource Room. Discussing the repair of UPS in the computer lab, Dr. Bhatt suggested that it would be better to go for a new one as the repairing cost for the old ones seems to be very high and the performance is not guaranteed after the repair. The Chairman also agreed to the same and asked the Principal to look into the matter and to allocate funds intended for repair the UPS to procuring new UPS. The Principal informed the VMC that the Vidyalaya procured one **3 KVA APC UPS** recently answering to the query from the Chairman regarding current status of UPS in the Computer Lab.

The Chairman enquired about the possibility of getting funds for a high capacity UPS that can serve the entire computer lab instead of procuring many low capacity UPSs. He asked the Principal to include the proposal while sending proposal for computers to KVS RO/Headquarters.

In order to ensure the full utilization of the Vidyalaya computer lab by the students, the Chairman suggested procuring a generator taking into account the frequent power cuts in the region. The Principal informed the VMC that the proposal for the same has been sent to the RO for further action. Dr. Bhatt suggested to go for an environment friendly silent mode Generator. The Principal assured to procure the same type of Generator Set.

Dr. Bhatt pointed out that the budget allocated for lab consumables seems to be very low to which the Principal informed him that a major purchase of lab equipments and consumables were made in the last session. Nominee Chairman Lt. Col. D. K. Yadav justified the budget allocation for 2009-10 to all the heads.

The VMC approved the Budget for the session 2009-10.

## **2. Construction Activities**

Regarding the construction of the new computer lab, the Principal informed the VMC that about 80% of the work is finished and presently the work is delayed due to some technical and security reasons from the side of construction agency. The Chairman asked the Principal to follow up the progress of the work and to contact the construction agency to get the work finished.

The Principal informed the VMC that the proposal for development of Sports Infrastructure has been sent to the KVS Headquarters following up the discussion regarding the same in the previous VMC Meeting. The Chairman informed that Sewak may assist the vidyalaya for getting the site plan ready for the same from MES.

## **3. Fencing of Campus**

The Principal pointed out the security concerns of the staff as the fencing of the campus is very weak resulting in trespassing of unauthorized persons to the campus. The Chairman answered that he is aware of the problem and is considering the matter.

## **4. Medical Check-up of Students and First Aid**

The VMC discussed the need for having medical checkup of the students twice every year as recommended by KVS. In this regard, Dr. (Col.) J K Tripathi, RMO, ARTC & S informed the VMC that assistance can be provided from ARTC Medical Team and the doctors can be sent to the vidyalaya for the purpose. The Nominee Chairman informed that the Sewak is also willing to provide

whatever assistance required in this matter. The Chairman asked the Principal to fix the dates for the medical checkup in consultation with Dr. (col.) J K Tripathi and Lt. Col. D.K Yadav.

Dr. Bhatt enquired about the first aid facilities available in the Vidyalaya and the Principal informed the VMC that the Vidyalaya is getting all the help from the Sewak MI Room in this regard and the Sewak is providing all facilities including ambulance in emergency and whenever required.

#### **5. Academics**

The Principal informed the performance of students in board examinations and presented the results of the Vidyalaya. Appreciating the efforts put by the teachers for better result the Chairman pointed out that the performance of average and below average students are to be considered and more efforts is required for their improvement.

The Principal informed VMC that extra classes are being conducted for slow learners. Regarding the poor performance of student in 1<sup>st</sup> Unit Test, the nominee chairman expressed his hope that the result will improve in the coming examinations. The Principal informed the VMC that the PTA meeting for the board classes was conducted this month and the same for non-board classes will be conducted on 31 August 2009. He assured that the parents of the slow learners will be specially called and the ways and methods to improve the performance of their wards will be discussed.

#### **6. Education Tour**

Dr. Binod Kumar, Teacher Representative highlighted the need for educational tour and the Chairman and Nominee Chairman informed the VMC that they can provide the transport facilities to the Vidyalaya for local tours. Dr. (col.) J K Tripathi also extended help from ARTC by providing vehicles for the purpose. The VMC instructed the Principal to make arrangements for the tour in a day's turnaround distance and inform them well in advance.

#### **7. Other Relevant Points**

Dr. Bhatt suggested ensuring the circulation of action taken report after every VMC meeting to the committee members. He also suggested providing the agenda of the VMC meetings well in advance to the committee members. The Chairman asked the Principal to ensure the same is done from time to time.

The Chairman asked about the status of spoken English of teachers and students. The Principal informed that a Workshop for improving Spoken English of Teachers was organized in this month and an environment is being created for encouraging the Spoken English in the Vidyalaya.

The Nominee Chairman specially requested the Principal to ensure that while instructing the students regarding their low performance and any communication sent to the parents through the students should be done carefully and in such a way so as to not to hurt the students' feelings.

Mrs. Bhatt suggested that the daily diary of students, especially of the primary classes should be checked by the teachers to ensure that they are properly noting down the instructions given by the teachers. The Chairman asked the Principal to ensure proper and effective communication between the parents and teachers through the daily diary.

Pointing out the instructions banning the use of cell phones in schools, the Chairman asked the Principal to ban the same in the vidyalaya. He also asked the Principal to ensure that the teachers are also not bringing their cell phones to the Class Rooms.

The Chairman stressed the importance of getting feedback from the parents and to take seriously such suggestions received from parents.

Dr. Binod Kumar recommended providing computers in the science labs and the Principal informed that a proposal for the computers has already been sent to the KVS RO/HQ for sanction of funds.

The meeting was concluded with a vote of thanks to the Principal and his staff.

Chairman

Nominee Chairman

Principal